Interim Privacy Policy

Tina's Trust | Scottish charity SC054353 | www.tinastrust.org

Who we are

Tina's Trust is a volunteer-run Scottish charity (SC054353). We are responsible for personal information we use in operating the charity. Contact: tinastrust2025@gmail.com. Postal address: Tina's Trust, Taigh Brae, Lamlash, Isle of Arran, KA27 8JT.

Scope of this interim notice

This notice covers general enquiries, ordinary correspondence and donations during the initial website launch. We are not currently inviting completed grant applications or collecting FTD diagnosis details through the website or by email. Please do not send medical information, diagnosis details or medical documents in an initial enquiry. We will update this notice before opening a process that collects health information.

Information we use and why

If you email us, we may use your name, email address and the contents of your message to respond and keep an appropriate record. We rely on our legitimate interests in responding to enquiries and administering the charity, taking account of your rights. If you donate directly to us, we may hold your name, payment reference and transaction records to administer donations and meet accounting or other legal obligations. We do not ask you to email payment-card details.

Donations through JustGiving

Our website links to JustGiving, which operates its own website and privacy arrangements. When you follow that link, JustGiving may collect information directly. We may receive donation information from JustGiving as made available through its services, and use it to administer donations and maintain charity records. Please read JustGiving's privacy notice for its processing.

Website technology

We do not intentionally use advertising or analytics tracking on the website at launch. Our hosting and website software may process technical information needed to deliver and secure the site, such as IP addresses and server logs. Any cookies or similar technologies actually used are described in our Cookie Policy. We will update this notice if the website's services change.

Sharing and international processing

Information may be accessible to trustees who need it and to providers supporting our email, hosting, banking and donation administration. Providers may handle information under their own privacy notices and contractual arrangements. We do not sell personal information. The locations and safeguards of any international processing are being verified; contact us for information about a particular service.

Keeping information

We keep personal information only as long as reasonably necessary for the relevant purpose and applicable legal obligations. General enquiries are reviewed periodically and deleted when no longer needed. Financial and donation records are retained for applicable accounting and tax periods. We will document and publish more detailed retention periods in our full policy.

Your rights

Depending on the circumstances, you may have rights to access, correct or erase your information, restrict or object to its use, and in some cases receive a copy in a portable format. To make a request, email tinastrust2025@gmail.com. We normally respond within one month, subject to lawful extensions or exceptions.

Questions and complaints

Contact tinastrust2025@gmail.com or write to the postal address above. You may also complain to the Information Commissioner's Office (ICO) at ico.org.uk/make-a-complaint or by calling 0303 123 1113. You do not need to complain to us first.

Updates

Effective date: 12 October 2026. This is an interim notice for the website launch and will be replaced when the charity confirms its full grant application and data handling arrangements.